**PRAC3 transnational meeting #3, September 2022**

**Time** September 29-30th 2022 **Venue:** Monseigneur Claessenstraat 4, 6131 AJ Sittard

**Participants**

|  |  |
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| **EUROPEAN PARTNERS** | **ASSOCIATE PARTNERS** |
| University of Bergen, Norway.  | RMIT, Australia. Online? |
| University of Minho, Portugal.  | UBC, Canada. Online? |
| University of Thessaly, Greece.  | University of Haifa. Online? |
| Stichting Zuyd Hogeschool, Netherlands.  |  |
| University of Salamanca, Spain |  |

List of participants (complete the information in the link):

[CREATE A GOOGLE FORMS DOC]

**PROGRAMME FOR THE MEETING**

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| **AGENDA ITEMS** | **Responsible** | **TIME** |
| **September 29th, 2022** | **PARTNER** | **Central European Time (CET)** |
| 1.Output 1 progress. PPT tool. 1.1. UP (Update and power point presentation)1.2. SD (Sharing and double check. Things left to do)1.2. WK (Work) | USAL (Juanjo & Carlos)Juanjo + country partnersAll | 09:00h.-10:30h. |
| COFFEE BREAK | 10:30h.-10:45h. |
| 2. Output 2 progress. Update  O2.1. Augmented reality & 360º videos -UP (Update and power point presentation) -SD (Sharing and double check. Things left to do) -WK (Work) O2.2. Remote classrooms -UP (Update and power point presentation) -SD (Sharing and double check. Things left to do) -WK (Work) | UiB (Liv Eide + team)Liv+ partnersAllUTH (Stavroula + team)Stavr. + country partnersAll | 10:45-12:30h. |
| LUNCH BREAK |  | 12:30h.-13:30h. |
| 3. Output 2 progress. Team work. - O2.3. Digital Repository -UP (Update and power point presentation) -SD (Sharing and double check. Things left to do) -WK (Work) | UMin (M. Flores+teamM.Flores+ country partnersAll | 13:30h.-15:00h. |
| 4. Multiplier events (work done + to be done+ deadlines) | USAL (Juanjo) | 15:00h.-16:00h. |
| 5. Output 3 progress. Update -UP (Update and power point presentation) -SD (Sharing and double check. Things left to do) -WK (Work) | ZUYD (Paul + team)Paul + country partnersAll | 16:15h.-17:00h. |

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| **AGENDA ITEMS** | **Responsible** | **TIME** |
| **September 30th, 2022** | **PARTNER** | **Central European Time (CET)** |
| 6. Pending issues from day 1 (sep 29th, 2022) | USAL (Juanjo) | 09:00h.-10:00h. |
| 7. Training activities (meeting in Minho february 2023)- UP (Update and power point presentation)- SD (Sharing and double check. Things left to do) - WK (Work) | UMin (M. Flores+teamM.Flores+ country partnersAll | 10:00h.-11:00h. |
| COFFEE BREAK | 11:00h.-11:15h. |
| 8. DisseminationPapers, handbook/chapter books, conferences, workshops & dissemination log | USAL (Juanjo)Juanjo + country partners | 11:15h.-12:30h. |
| LUNCH BREAK |  | 12:30h.-13:30h. |
| 5. Project management & Timesheets  | USAL (Juanjo) | 13:30h.-14:00h. |
| 11. Recap & Closing | USAL (Juanjo) + All | 14:00h.-14:15h. |

**Time schedule**

Each day we start at:

9:00 CEST (The Netherlands).

**More info on the agenda items**

**1.Output 1 progress. PPT tool**

Time for completion: 10 months (until June2023)

Meeting goal:

* Show the PPT tool working interface. Carlos
* Ask the rest of the partners to send their database to be included in the PPT.

**2. Output 2 progress.**

Time for completion: Feb22 to Jan23 (11 to 12 months)

Meeting goal: Show each partner’s progress and share the challenges to meet the final deadline by the end of January 2023.

**IO2.1. Augmented reality and 360º videos**

Show advancements (UiB)

IO 2.1. we talk about two things: 360º training scenarios + AR. We need to keep on working on both.

- About the 360º: Finish the teaching training scenario <https://ths.li/VzgD8e>.

- As for the AR: we committed to create **teaching animations** + **teaching created virtual scenarios** with a software called *Metaverse.* The UiB and the USAL have already started conversations on how to develop this part.

**IO2.2. Remote classroom & IO2.3. Digital repository**

Meeting goal:

-Show each partner’s progress and share the challenges to meet the final deadline by the end of January 2023.

-Carlos will show the site to upload the videos on our website and how it works to start uploading the clips for the digital repository.

- Transcriptions in English about the remote classroom should be completed by the time of the meeting.

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| **IO2** | **Task** | **Status (by Partner)** | **Expected** | **Final deadline** |
| USAL | UMin | UiB | UTH | ZUYD |
| IO2.2 | 2.1. Remote classroom recording | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | UiB: Mid-End August,2022 | August 31st, 2022 |
| 2.1. RC focus group interview | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | UiB: Mid-End August,2022 | August 31st, 2022 |
| 2.3. Focus interview transcription (in English) | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: July-Aug 2022UiB: September 2022UMinho: August2022ZUYD: June 2022 | August 31st, 2022 |
| IO2.3 | 2.3.1. STs lesson recording (n=5) | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | UMinho: 2 lessons recorded. Finish: August2022UiB: Aug2022 | July 29th, 2022 |
| 2.3.2. Critical incidents selection | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: July -Aug2022 | July 29th, 2022 |
| 2.3.3. Video editing  | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: July-Aug 2022  | December 9th, 2022 |
| 2.3.4. Critical incident analysis | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: Oct 2022 | December 9th, 2022 |
| 2.3.5. Focus group interviews | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: Oct 2022 | December 9th, 2022 |
| 2.3.6. Focus interview transcription (in English) | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | Icon  Description automatically generated | USAL: Nov 2022 | December 20th, 2022 |

Status:  =done; = in progress

Raw data: please share it with me via *WeTransfer*. We will upload it in our website (only visible with credentials).

**3. Output 3.**

Time for completion: Nov22 to May 23(7 months)

Meeting goal: ZUYD will show us what they are doing

**4. Training activities. Update.**

Time for completion: February 2023 (6 months)

Meeting goal: the overall schedule and contents for the Training activities should be ready and presented in Sittard by its organizer: the University of Minho

There is only one training activity scheduled: “C1: Mentoring training course”. The activity will be conducted by the UMinho, PT.

Leading organization.

UMinho. It has to be organized it from now on to update the info in the website at this moment. By the Meeting in Sittard we should be having the activity already organized.

Description

The teaching training course will be addressing teacher educators, schoolteachers, school mentors, faculty advisors, and scholars. Its primary purpose is to qualify educators in a more professionalizing approach to the teaching mentoring practice. More specifically, the objective is threefold: (1) to offer support, resources and guidance to better implement the PRAC3 technologies and strategies in the teaching practice; (2) to facilitate student teachers’ integration process to the schools; (3) explaining the advantages of using the PPT.

Conditions (p.160 of the proposal)

**In the first part** (Activity Details) you are asked to **provide information about the planned activity as a whole** (e.g. its venue, duration, etc.), to define the activity's lead organisation, and to list the other participating organisations. The lead organisation is typically the one hosting the activity in its premises.

In case you decide to organise the activity outside of the lead organisation's premises, you must respect the detailed rules provided in the Programme Guide and you need to provide an explanation for this choice as part of the activity description. The other participating organisations are all project partners who will send their participants to take part in the activity. Adding a partner organisation to the list of participating organisations will allow you to ask funding for their participants in the second part of this section.

In **the second part** (Groups of Participants) you are asked to **provide some details about the participants who will take part in this activity**. The main purpose of this section is to calculate the budget that the project will receive for the participants' travel, individual support and other expenses. The participants are organised in groups for easier

calculation. Each group and its budget are linked to their sending organisation.

Note on short-term joint staff training events:

Please take note that the purpose of this type of activity is joint learning and exchange between the participants, as explained in the Programme Guide. The purpose of the activity is not to discuss and manage the project itself. While the involved staff members may discuss project management issues before or after joint staff training events, such discussions cannot form the core part of the event and do not count towards the minimum eligible duration. If staff from project partners needs to meet to discuss project management issues only, then funds for Transnational Project Meetings should be used to pay for their expenses.

Sections (see pages 161 and 162 of the proposal)

It will consist of the following sections:

1. Classroom management
2. Technology implementation.
3. Analysis of the teaching practice.
4. Professional Relationships (collaboration).
5. Mentoring skills and profiles

F. Resilience and Emotional well-being.

These sections can be changed according to the project needs.

Dates and duration

February 2022 (there is a typo in the proposal but not in the PRAC3 project timetable is **February 2023** as indicated in the timetable). Please, University of Minho will tell us the days to hold the Training activities ASAP.

Duration:

three days.

Country of venue & Participants

Portugal (3 participants per country).

**5. Multiplier events**

Time for completion: April 30th, 2023 (8 months)

Meeting goal: The multiplier event should be defined in Sittard to start organizing it to get ready to April 30th, 2023.

A multiplier event is NOT A CONFERENCE OR SEMINAR. It is defined as an event, a sort of a meeting, that is organised to share the intellectual outputs of a project with a wider audience. In our case we will organize the event entitled “*Go on technology’:Digital learning for teacher training and mentoring”* in each country. Therefore, there will be an event in Spain, The Netherlands, Greece, Norway and Portugal.

AUDIENCE:

policymakers, regional educational administrations in each country, Teaching Unions representatives and other educational stakeholders.

IMPORTANT: For them to be recognized as such we need a list of participants with their signature during the days of the event and other evidences (e.g., photos, videos, institutional documents or certificates, etc.)

BUDGET: 10,000€ per the whole consortium (2,000€ per university)

DATES: April 30th, 2023.

VENUE: In each country.

NUMBER OF PARTICIPANTS: 20 (policymakers, teaching union representatives, other education stakeholders).

MAIN OBJECTIVE

The main goal of the workshop is to convey the significant results of the PRAC project that prove to have positive effects on practice: The Practicum Profiles Tool, testing the AR simulations, and Digital Repository cases.

The workshop contents will be uploaded online on the project's website.

TARGET AUDIENCES

The target audiences of this event will be policymakers and regional educational administrations in the COUNTRY, Teaching Unions representatives and other educational stakeholders. Attendees will be provided with the credentials to access the Practicum Profiles Tool and free access to the AR simulations.

Dedicated team members from the faculty of education at EACH UNIVERSITY will

1. randomly select the primary education teachers and student teachers to discuss in teams the technologies applied to the online practicum and other relevant issues regarding the practicum experience (both in-site and online).
2. The second part of the workshop will pair student teachers with school mentors to open dialogue about the best mentoring skills to engage student teachers to learn the profession.

It would be of importance to early detect potential risks in the organization of the event, such as the lack of motivation among the student teachers, lack of a critical mass of participating primary school teachers, or little faculty involvement. In the workshop, good practices and successful teacher training strategies will be documented and shared as key to being adapted by other teachers and schools. Besides, sharing of practices on results and progress of the main topics of the project will be done throughout poster sessions. The most prominent ones should be included in a good practice report on teaching strategies and teacher education.

In short, the ultimate purpose of the proposed two-day meeting will be not only to publicize the project outputs but also to encourage the educational administration and companies to convey the PRAC3 technological tools into the school practice (if proved to be fully effective) and offer them as official resources for the network of teachers of the school district.

**5. Dissemination**

Meeting goal: Meet our commitments with what we need to publish and publicize

* 1. *Papers*
* Research papers (n=3). Each partner will write one.
* Conference proceeding papers (n=5). One by conference.

Publish opportunity:

- Special Issue in *Education Sciences*. I will write a summary for the special issue based on the “Online Practicum and Teacher Education in the Digital Era”

- Potential authors: PRAC3 European and associate partners. Anyone else?

- Total number of papers (n=8)

- Final Deadline: January 20th, 2023.

* 1. *Handbook or book + chapter of books.*
* HANDBOOK. Additionally, a handbook about the online practicum experiences, as lived by the participants, **will be published after the project is completed**
* BOOK. Tasos offers the consortium to publish a book on BRILL about results on the PRAC3 project (in due time). He is a current Series Editor. HOW CAN WE ORGANIZE THIS?
* CHAPTER OF A BOOK. In the ISATT yearbook to be released next year: Clarke & Mena.
	1. *Conferences & seminars*
* Conferences (2) & Seminars at conferences (2)
	1. *Local events/ workshops*
* Each partner has to organize a university workshop in their institutions.
	1. *Dissemination log & Newsletter.*
* Update by Faviola.

